



**THE NOVA SCOTIA FREEMASONS
BURSARY PROGRAM**

Last Edit - 2024

FREEMASONS BURSARY DUE DATES INSIDE

REQUIRES TIMELY RESPONSE

PLEASE TAKE APPROPRIATE ACTION

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THE NOVA SCOTIA FREEMASONS BURSARY PROGRAM

Date Edited: 2024

Administered by: The Masonic Foundation of Nova Scotia

POLICY STATEMENT

OBJECTIVES

The Masonic Bursary Program has **two** principal objectives:

1. In keeping with the Masonic mission to practice charity, to provide financial assistance to worthy grade twelve graduating students who will pursue a post secondary education leading to a degree or diploma from an approved university in Atlantic Canada; or a diploma, or certificate from an approved Community College in Atlantic Canada.
2. To raise the public profile of the Masonic Fraternity; in particular among the young adult population from whom our future membership will come.

ELIGIBILITY

The Program is available to Constituent Lodges or Districts under the jurisdiction of the Grand Lodge of Nova Scotia. The intention is to give bursaries to deserving graduating students attending high schools in each Lodge's local area. Bursary recipients need not have any Masonic affiliation. The Foundation administers the bursary program, but the selection of recipients is completely a function of the individual Lodge through its bursary committee. Lodges are encouraged to consider "financial need" as a criterion in their selection of bursary recipients.

PROGRAM ASSISTANCE

The Program is designed to encourage Lodges or Districts to establish a Bursary Program in their own local community. Encouragement is offered in two ways:

1. Assistance to help create the Lodge structure necessary to implement and operate the Program
2. A financial contribution to match the Lodge or District funds available for annual Bursaries.

PROGRAM IMPLEMENTATION

Lodges or Districts which desire to participate in the Foundation Program will be required to adopt the **minimum criteria** approved by the Foundation and apply in the prescribed manner for inclusion in the Program (**deadline March 31st**). See APPENDIX 'A' Late application will result in refusal of that Lodge's participation for that year.

MINIMUM CRITERIA FOR NOVA SCOTIA FREEMASONS BURSARY PROGRAM

Lodges or Districts which desire to participate in the Foundation Program will be required to adopt the following minimum criteria approved by the Foundation and apply in the prescribed manner for inclusion in the Program (deadline March 31st). See Appendix "D".

1. Each Constituent Lodge or District shall appoint a "Bursary Committee" of not less than three persons, one of whom shall be designated as Chairman and Liaison Person to the Foundation.
2. The Lodge Bursary Committee shall be responsible for applying in the prescribed manner by **deadline March 31st, of each year**, for inclusion in the Program. See APPENDIX 'D'. **Please note the Foundation will share funds only with Lodges or Districts that meet the March 31st deadline.**
3. The Lodge Bursary Committee shall be responsible for selecting candidates for bursaries and advising the Program Administrator not later than, **July 15th, of the year awarded**, of **Recipient's Name, Social Insurance Number, complete address, phone number and email if available and probable approved University located in Atlantic Canada or Community College in Atlantic Canada** at which the Bursary will be tendered. See APPENDIX 'D'
4. Bursaries awarded should be designated as: **"Nova Scotia Freemasons Bursary - Lodge Name and Number"**. Schools should be notified that their Graduation Ceremony Program should acknowledge this award and be printed as such. It is important that Freemasons of Nova Scotia, receive this publicity. See APPENDIX "E"
5. Bursaries shall be awarded to grade twelve **graduating** residents of Nova Scotia who will pursue a post-secondary education program leading to a degree or diploma at an approved University located in Atlantic Canada or a diploma, or certificate at an approved Community College in Atlantic Canada. See APPENDIX "H"
6. A Bursary awarded to a student shared one third by the Constituent Lodge and two thirds matched by the Masonic Foundation must be for an amount of no less than \$500 and not greater than 50% of the first years' tuition. Two thirds of the bursary funded by the Foundation is to be limited to a maximum of \$1,500 per bursary.
7. Payment of Bursaries awarded will be made by the Foundation directly to the approved degree, diploma, or certificate granting institution selected by the Bursary recipient upon the receipt of an invoice or confirmation of enrollment from the institution. Bursaries must be claimed before **December 31st of the year following the year in which the bursaries were awarded**, unless other satisfactory arrangements are made.
8. Constituent Lodges or Districts shall pay to the Foundation their share of the cost of the Bursary not later than **May 15th**, of the year in which the bursary is awarded. **Failure to meet this deadline may result in a Lodge or District paying the full cost of the Bursary awarded.**
9. Every effort must be made by the Constituent Lodge Bursary Committee to maximize the public relations aspect of the Bursary award, by having the authorized name of the Bursary acknowledged in the school's Graduation Ceremony Program (see No. 4 above) and by presenting the Bursary (through a letter of intent) at the Closing Exercises of the school of the recipient and through suitable news releases in the local media.

Administration - The Masonic Foundation WILL NOT SHARE in bursaries which are restricted to masonic family or their relatives.

1. The intent is to give an equal opportunity open to all graduating students irrespective of their sex, religious affiliations etc. who fulfill the Constituent Lodge's Bursary criteria.
2. Lodges must apply in the prescribed manner for inclusion in the Program (deadline March 31st).
3. Late applications will result in the refusal of the Lodge's participation for that year.
4. See Appendices D through H for program administration procedures.

APPENDIX "D"

APPLICATION FOR ____ N. S. FREEMASONS BURSARY PROGRAM (PLEASE COMPLETE ALL SPACES)

1. Name of Lodge.....No

2. Masonic District

3. Name and Address of Chairman:

Chairman.....

Address.....

Postal Code Phone No

E-Mail.....

Number of bursaries proposed..... Value of each Bursary:

Total Amount to be paid by Lodge: Total Amount requested from Foundation*:

***The 2/3 bursary amount from Foundation is not to exceed \$1500 per bursary.**

Do You Restrict this Bursary or Bursary Applications to Masonic Families or to the
Relatives of Masons? Yes No

On behalf of.....Lodge No..... we apply for participation in the
Nova Scotia Freemasons Bursary Program. We acknowledge having received a copy of
the Minimum Criteria to be met, and undertake to adhere to these minimum
requirements and to the spirit in which they were drawn up. We also undertake to promptly
advise you of any changes in the composition of our Bursary Committee.

Dated at.....this.....day of.....

Worshipful Master:

Secretary:

This application **must** reach the administrator **by March 31st.**

***If your application is not accepted by the Bursary Committee, you will be notified
prior to April 30th. If you are not notified that your application has not been
accepted, it has been approved.***

APPENDIX "E"

Suggested Form Letter to Be Sent to the Local School

The purpose to

- 1) *Notify them of our intent to give a Bursary to a graduating student who fulfills the Lodge's criteria and*
- 2) *Notify them of how we would like the name of this Bursary to be acknowledged in the authorized form and to be printed in their graduation ceremony program.*



Lodge Name
Address

Name of School
Address
Date

Dear.....:

We are pleased to inform you we will be awarding a **Nova Scotia Freemasons Bursary from (name of Lodge)** in the amount of \$..... to a student graduating from Grade 12 in June of 20____.

This Bursary will be exercised when the recipient enrolls in a post secondary institution leading to a degree or diploma from an approved University in Atlantic Canada, or a diploma, or certificate from an approved Community College in Atlantic Canada. Enclosed please find a list of approved Universities and Community Colleges supported by the Bursary Program. Please note Bursary funds **will be paid directly to the institution of the recipient's choice**, upon receipt of an invoice or confirmation of enrollment from that institution. This Bursary must be claimed before December 31, of the year following the year in which the award has been granted, unless other satisfactory arrangements are made.

Please have this Bursary acknowledged and printed in your graduation ceremony program as **Nova Scotia Freemasons Bursary Program (Name of Lodge)** with the name of the successful student.

We offer our congratulations to all your graduates.

Sincerely yours,

.....
Worshipful Master

.....
Chairman Bursary Committee

APPENDIX "F"

SUGGESTED FORM FOR A LETTER TO BE PRESENTED TO A BURSARY RECIPIENT AT HIS/HER HIGH SCHOOL GRADUATION



(Name and No. of Lodge)

Address of Lodge

Date

Dear

We are pleased to inform you that you have been awarded a Nova Scotia Freemasons Bursary - (Name of Lodge) No..... in the amount of \$.....

This Bursary will be exercised when you enroll in a post secondary institution leading to a degree or diploma from an approved University in Atlantic Canada, or a diploma, or certificate from an approved Community College in Atlantic Canada. Enclosed please find a list of approved Universities and Community Colleges supported by the Bursary Program. Please note Bursary funds **will be paid directly to the approved institution of your choice**, upon receipt of an invoice or confirmation of enrollment from that institution.

This letter must be presented to the **Registrar of the approved institution** you are attending as evidence of this Award, and as authority for the institution to invoice or send confirmation of enrollment to the **Masonic Foundation of Nova Scotia**, 167 Coronation Avenue, Halifax, NS B3N 2N2. This Bursary must be claimed before **December 31st**, of the year following the year in which the award was granted, unless other satisfactory arrangements are made.

If you wish to acknowledge acceptance of this Bursary, please address your correspondence to: Chairman Bursary Committee c/o Mr.....

We offer you our congratulations and we wish you every success as you pursue your post secondary education.

Sincerely yours,

.....
Worshipful Master

.....
Chairman Bursary Committee

APPENDIX "G"

THE NOVA SCOTIA FREEMASONS BURSARY PROGRAM

Administered by: The Masonic Foundation of Nova Scotia

NOTICE OF ____ BURSARY AWARDED

(PLEASE COMPLETE ALL SPACES)

Name of Lodge:..... No:

Bursary Recipient: Name

Social Insurance Number.....

Address

.....

Postal Code.....Phone

Email.....

High School Attended

Institution the recipient expects to attend

(Only approved institutions as listed in Appendix H)

Amount of Bursary awarded: \$.....

Amount to be paid by Lodge(1/3) \$..... Amount requested from Foundation(2/3) \$*

***2/3 amount requested from Foundation is not to exceed \$1500 per bursary**

Date:..... **Payment due May 15th of the year being awarded.**

.....
CHAIRMAN, Bursary Committee

Chairman's Phone Number:.....

Appendix "G" must be sent to the Bursary Program Administrator by **July 15th of the year the Bursary is being awarded. Failure to do so could result in the Lodge being responsible for full payment of the Bursary awarded.**

Please attach a copy of the school's graduation program and any other PR.

Bursary Program Administrator:
c/o The Secretary, Masonic Foundation,
167 Coronation Avenue, Halifax, NS B3N 2N2
Phone (902) 423-6149 Fax (902) 423-6254
E-mail: office@nsmasons.ca

ATLANTIC CANADA APPROVED UNIVERSITIES

NEW BRUNSWICK

Crandall University
P. O. Box 6004
Moncton, NB E1C 9L7

Mount Allison University
Sackville, NB E0A 3C0

St. Thomas University
P. O. Box 4569
Fredericton, NB E3B 5G3

Université de Moncton
Centre Universitaire de Moncton
Moncton, NB E1A 3E9

Université de Moncton
Centre Universitaire
Saint Louis-Mallet
165, boul. Hébert
Edmundston, NB E3V 2S8

Université de Moncton
Centre Universitaire de Shippagan
218, boul. J-D. Gauthier
Shippagan, NB E0B 2P0

University of New Brunswick
P. O. Box 5050
Saint John, NB E2L 4L5

NEWFOUNDLAND

Memorial University of
Newfoundland
P. O. Box 4200
St. John's, NL A1C 5S7

Memorial University of
Newfoundland
Division of Continuing Studies
St. John's, NL A1B 3X8

Memorial University of
Newfoundland
Sir Wilfred Grenfell College
University Dr.
Corner Brook, NL A2H 6P9

NOVA SCOTIA

Acadia University
Wolfville, NS B0P 1X0

Cape Breton University
P. O. Box 5300
Sydney, NS B1P 6L2

Dalhousie University
Halifax, NS B3H 4H6

Mount Saint Vincent University
166 Bedford Highway
Halifax, NS B3M 2J6

NOVA SCOTIA (CONT.)

Nova Scotia Agricultural College
P. O. Box 550
Truro, NS B2N 5E3

Nova Scotia College of Art &
Design (NSCAD)
5163 Duke St.
Halifax, NS B3J 3J6

St. Francis Xavier University
P. O. Box 5000
Antigonish, NS B2G 2W5

Saint Mary's University (**MATCH**)
Halifax, NS B3H 3C3

University of King's College
Halifax, NS B3H 2A1

Université Sainte-Anne
Pointe de l'Eglise, NS B0W 1M0

PRINCE EDWARD ISLAND

Atlantic Veterinary College
University of Prince Edward Island
550 University Ave.
Charlottetown, PE C1A 4P3

University of Prince Edward Island
550 University Ave.
Charlottetown, PE C1A 4P3

APPENDIX “H”
ATLANTIC CANADA APPROVED
COMMUNITY COLLEGES

Nova Scotia Community Colleges

Akerley Campus
21 Woodlawn Rd.
Dartmouth, NS B2W 2R7

Annapolis Valley Campus
295 Commercial St.
Middleton, NS B0S 1P0

Burridge Campus
372 Pleasant St.
Yarmouth, NS B5A 2L2

Centre of Geographic
Sciences Campus
50 Elliott Rd.
Lawrencetown, NS B0S 1M0

Cumberland Campus
P. O. Box 550
Springhill, NS B0M 1X0

Institute of Technology Campus
5685 Leeds St.
Halifax, NS B3K 2T3

Ivany Campus
80 Mawiomi Place
Dartmouth, NS B2Y 0A5

Kingstec Campus
236 Belcher St.
Kentville, NS B4N 0A6

Lunenburg Campus
75 High St.
Bridgewater, NS B4V 1V8

Marconi Campus and eCampus
P. O. Box 1042
Sydney, NS B1P 6J7

Pictou Campus
P. O. Box 820
Stellaton, NS B0K 1S0

School of Fisheries
1575 Lake Rd.
Shelburne, NS B0T 1W0

Shelburne Campus
P. O. Box 760
Shelburne, NS B0T 1W0

Strait Area Campus and
The Nautical Institute
226 Reeves St.
Port Hawkesbury, NS B9A 2A2

The Aviation Institution
375 Pleasant St., Unit 100
Dartmouth, NS B2Y 4N4

Truro Campus
36 Arthur St.
Truro, NS B2N 1X5

**New Brunswick Community
Colleges**

Fredericton Campus
26 Duffie Dr.
Fredericton, NB E3B 0R6

Miramichi Campus
80 University Ave.
Miramichi, NB E1N 0C6

Moncton Campus
1234 Mountain Rd.
Moncton, NB E1C 8H9

Saint John Campus
950 Grandview Ave.
Saint John, NB E2J 4C5

St. Andrews Campus
99 Augustus St.
St. Andrews, NB E5B 2E9

Newfoundland Community Colleges

Avalon

College of the North Atlantic
4 Pike's Lane P.O. Box 60
Carbonear, NL A1Y 1A7

College of the North Atlantic
1 Roosevelt Ave P.O. Box 190
Placentia, NL A0B 2Y0

College of the North Atlantic
1 Prince Philip Drive
P.O. Box 1693
St. John's, NL A1C 5P7

College of the North Atlantic
153 Ridge Road
P.O. Box 1150
St. John's, NL A1C 6L8

College of the North Atlantic
1670 Conception Bay Highway
Station Seal Cove P.O. Box 19003
Conception Bay South, NL A1X 5C7

Central

College of the North Atlantic
1 Terra Nova Road
P.O. Box 220
Baie Verte, NL A0K 1B0

College of the North Atlantic
1 Magee Road
P.O. Box 395
Gander, NL A1V 1W8

College of the North Atlantic
5 Cromer Ave
Grand Falls-Windsor, NL A2A 1X3

Eastern

College of the North Atlantic
301 Confederation Dr.
P.O. Box 670
Bonavista, NL A0C 1B0

College of the North Atlantic
105 Main Street
P.O. Box 370

Burin Bay Arm, NL A0E 1G0
College of the North Atlantic
69 Pleasant Street
Clarenville, NL A5A 1V9

Labrador

College of the North Atlantic
219 Hamilton River Road
P.O. Box 1720, Station B
Happy Valley-Goose Bay, NL A0P 1E0

College of the North Atlantic
1600 Nichols-Adam Highway
Labrador City, NL A2V 0B8

Western

College of the North Atlantic
DSB Fowlow Bldg
432 Massachusetts Dr.
P.O. Box 5400
Stephenville, NL A2N 2Z6

College of the North Atlantic
141 O'Connell Drive
P.O. Box 822
Corner Brook, NL A2H 6H6

College of the North Atlantic
59 Grand Bay Road
P.O. Box 760
Port aux Basques, NL A0M 1C0

College of the North Atlantic
83-93 East Street
P.O. Box 550
St. Anthony, NL A0K 4S0

Prince Edward Island Community Colleges

Holland College
140 Weymouth Street
Charlottetown, PE C1A 4Z1

Maritime Christian College
503 University Avenue
Charlottetown, PE C1A 7Z4

Collège de l'Île
48, Chemin Mill, C.P. 159
Wellington, PE C0B 2E0